

# HIREA General Mediator Training Course for Stage 1 Accreditation

(Accredited by HKMAAL for Stage 1)  
for the Real Estate Administrators

Co-organised by



香港地產行政師學會  
HONG KONG INSTITUTE OF REAL ESTATE ADMINISTRATORS

hklti  
香港法律培訓學院  
Hong Kong Legal Training Institute

Supported by



Gratia Christian College  
宏恩基督教學院

## What You Would Get

- This course is one with High Quality but Low Fee in Hong Kong during the time!
- This course is accredited by HKMAAL for Stage 1. Participants who successfully completed the training are eligible to go on to HKMAAL Stage 2 Assessment as an Accredited General Mediator.
- A Mediation Training Certificate is awarded to those who have attended 100% and completed the training.
- The theory and facilitative mediation skills covered in this course are useful in resolving real life disputes and improving relationships!
- 40 CPD hours recognised by HIREA

## Who Should Attend

- Real estate administrators, Business personnel, government officials, professionals, consultants, academics, etc.
- Those wishing to be Accredited Mediators
- Those interested in improving communication and conflict resolution skills

## Application

- Fill in the Registration Form and mail the form with cheque to Hong Kong Institute of Real Estate Administrators. Details can be referred to Registration Form. For any enquiry, please contact HIREA at 3588 1799 or email at [info@hirea.org.hk](mailto:info@hirea.org.hk)

## Course Details

- Date:** 8, 15, 22, 29 January & 5 February 2022 (Sat)  
**Time:** 09:00 – 18:00 (1 hour lunch break)  
**Venue:** 5 Wai Chi Street, Shek Kip Mei, Kowloon  
(2 minutes walking from Shek Kip Mei MTR Exit C)  
**Medium:** Cantonese (supplement with English)  
**Fee:** HK\$7,300 (Early Bird for HIREA member)  
HK\$7,500 (Early Bird for non-HIREA member)  
HK\$7,600 (HIREA member)  
HK\$7,800 (non-HIREA member)  
*\*Early Bird – Registration & complete the payment before 1 November 2021*  
*\*Priority will be given to HIREA members*

**Lead Trainer:** Dr. Christopher To

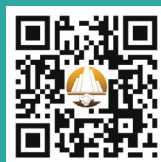
**Assistant Trainer:** Mr. Simon Wong

## Content

- Essential knowledge of mediation
- Essential mediator skills building
- Accredited mediators and use of mediation in Hong Kong
- Mediator skills role-playing and assessing

### HIREA

Hong Kong Institute of Real Estate Administrators (HIREA) is a professional body in real estate administration founded in 1985. Real Estate Administrators have a wide spectrum of services comprising Property Development, Construction & Project Management, Property Management, Construction & Building Technology, Corporate Management & Financing, Leasing, Marketing and Promotion.



### HKLTI

Hong Kong Legal Training Institute (HKLTI) is dedicated to providing stimulating experience in legal training and continuing professional development with a view to equipping all participants with the essential knowledge and skills for effective and practical applications.

## Registration Form

### HIREA General Mediator Training Course for Stage 1 Accreditation

Name	<input type="text"/>	Title (Rr / Dr / Ir / Sr / Mr / Mrs / Ms)	<input type="text"/>
Telephone	<input type="text"/>	Fax	<input type="text"/>
Position	<input type="text"/>	Occupation	<input type="text"/>
Company	<input type="text"/>		
Email Address	<input type="text"/>		
Postal Address	<input type="text"/>		

HIREA members? ☐ Yes ☐ No

Membership No.

Course Fee ☐ HK\$7,300 (Early Bird for HIREA member)  
☐ HK\$7,500 (Early Bird for non-HIREA member)  
☐ HK\$7,600 (HIREA member)  
☐ HK\$7,800 (non-HIREA member)

Cheque No.

*\*Early Bird – Registration & complete the payment  
before 1 November 2021*

#### Payment Details

- Cheque should be made payable to "Hong Kong Institute of Real Estate Administrators"
- Please write down your full name and contact number and the course title at the back of the cheque. Please submit your cheque to Unit A, 2/F, Hung To Centre, 94-96 How Ming Street, Kwun Tong, Kowloon. (Attn: Hong Kong Institute of Real Estate Administrators - Mediator Training Course)
- Registration is on first come first served basis with priority to HIREA members and shall only be confirmed upon receiving the full amount of course fee.

#### For non-member of HIREA / HKLTI

- ☐ I would like to apply the HIREA Membership. I understand that the membership application is subject to HIREA's approval and relevant rules and regulations. HIREA membership application form to be downloaded at here (<http://www.hirea.org.hk>).
- ☐ I would like to apply the HKLTI Membership. By applying the HKLTI Membership, I understand, agree and accept to all matters stating at HKLTI Membership Terms and Conditions at here (<https://www.hkliti.hk>).

#### Notes

- Registration of this course is subject to confirmation by the organisers.
- The organizer reserved the rights, when necessary, to cancel/re-schedule the course, or to change the logistics and the delivery, including but not limited to the content, date, time and venue, for the course. Course fee is not refundable unless the course is full or cancelled.
- By submitting this application, the applicants allowed the organisers to use the information in anyway for the purpose of organising this course.
- The participants are prohibited from taking photographs, making video or audio recordings during the course.
- The participants agree to comply with the rules and regulation of the course and the venue unless otherwise agreed with the organisers.
- The participants should comply with the rules for class attendance in order to comply with the HKMAAL Stage 2 Assessment registration requirements.
- The participants who are interested to apply as a HKMAAL accredited mediator shall be aware and be complied with all the relevant HKMAAL requirements.
- If Tropical Cyclone Signal No. 8 or above or Black Rainstorm Warning is in force at or after 6:30 a.m., the morning session shall be re-scheduled. If the same signal no. or warning is in force at or after 12:00 noon, the afternoon session shall be re-scheduled.
- In case of any dispute, the organizer reserves the right to make final decisions.

#### Enquiries

Hong Kong Institute of Real Estate Administrators (HIREA)  
T 3588 1799 E [info@hirea.org.hk](mailto:info@hirea.org.hk)

Hong Kong Legal Training Institute (HKLTI)  
T +852 2869 6322 E [email@hkliti.hk](mailto:email@hkliti.hk)