

# HSBC Premier

(EXCLUSIVE) ONLINE LEGAL WORKSHOP SERIES

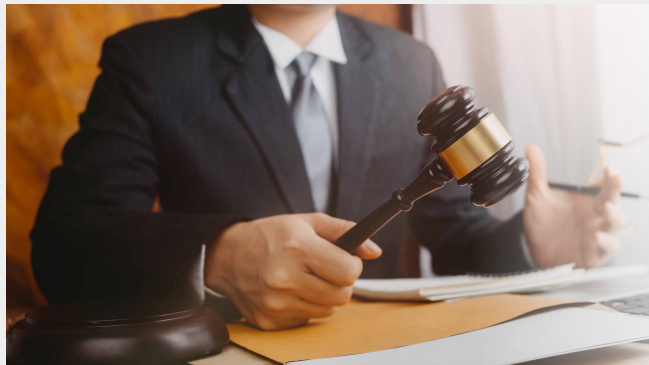
## Commercial Law Essentials for Non-Lawyers



Jointly presented by:

**hklti** ONLINE  
香港法律培訓學院網上培訓中心  
HKLTi Online Training Centre

**創智教育國際升學中心**  
Super Red Education & Training Center



Legal Knowledge is becoming more and more important for everyone in such a complex business world, for avoiding traps and enabling the proper discharge of commercial functions!

Legal training always is the  
法律訓練往往就是 crucial difference.  
決定性的區別



### What will you get from the Online Legal Workshop series?

3-month structured workshop series trained by Practising Barristers

#### Course Language

**Cantonese**  
(With English handouts)

#### Training Mode

**Online**  
(Zoom meeting)

#### Course Duration and Time

**Total 2.5 hours /class**  
From 6:30 pm to 9:00 pm - Include 15 minutes break



**Special Offers**  
for HSBC Premier

As low as / per workshop

**HKD1,800\***

\*Terms & conditions apply.



All student who completed the workshop(s) successfully will receive a signed certificate issued by Hong Kong Legal Training Institute.



### Plan ahead your study with our well-designed learning schedule

Oct 2022

#### Refreshing Legal Basics

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

☒ **Workshop 1**  
Contract Law Essentials for Non-Lawyers

☐ **Workshop 4**  
Fundamentals of Negligence for Managers and Professionals

Nov 2022

#### Knowing Business Essentials

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

☒ **Workshop 2**  
Legal Fundamentals of Tendering

☐ **Workshop 5**  
Negotiation and Mediation Skills for Business Managers

Dec 2022

#### Advancing Soft Skills

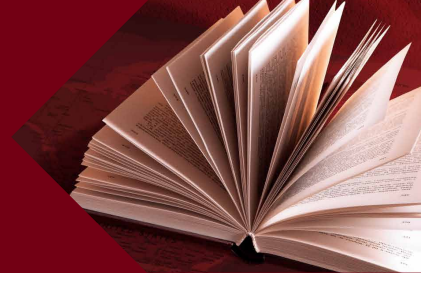
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				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

☒ **Workshop 3**  
10 Common Mistakes in Drafting & Negotiating Contracts

☐ **Workshop 6**  
False Trade Description and Cyber Marketing Essentials



**Premier**



### Programme Highlights



#### Theme: Refreshing Legal Basics

1

##### Contract Law Essentials for Non-Lawyers



Date

Wednesday evenings in Oct  
[5, 12, 19 & 26 Oct 2022]



Content

Elements of Contract; Express and Implied Terms; Performance, Breaches of Contract and Remedies; Repudiation and Termination of Contracts; Dispute Resolution and International Contracts; Case Studies and Situation Reviews.

4

##### Fundamentals of Negligence for Managers and Professionals



Date

Friday evenings in Oct  
[7, 14, 21 & 28 Oct 2022]



Content

Principles of Liabilities for Negligence; Negligence and Duty of Care & Negligent Misstatement; Occupiers' Liability, Employers' Liability and Various Liability; Defences in relation to Torts & Remedies and Damages; Traps and Pitfalls in Practice & Case Studies and Situation Reviews.



#### Theme: Knowing Business Essentials

2

##### Legal Fundamentals of Tendering



Date

Wednesday evenings in Nov  
[2, 9, 16 & 23 Nov 2022]



Content

Principles and Processes of Public Procurement; Inviting to Tender and Tendering; Formation and Content of 'Process' Contract during Tendering; Acceptance of Tenders: Letter of Intent, 'Subject to Contract' & Qualified Tenders; Case Studies and Situation Reviews.

5

##### Negotiation and Mediation Skills for Business Managers



Date

Friday evenings in Nov  
[4, 11, 18 & 25 Nov 2022]



Content

Business Application of Negotiation and Mediation Skills; Understanding Negotiation & Using Mediation; Getting to Agreement and Getting Agreed; Preparation for Action in Negotiation and Mediation; Case Studies and Situation Reviews.



#### Theme: Advancing Soft Skills

3

##### 10 Common Mistakes in Drafting & Negotiating Contracts



Date

Wednesday evenings in Nov & Dec  
[30 Nov, 7, 14 & 21 Dec 2022]



Content

Contract Law Basics for Negotiators and for Drafters; 10 Common Mistakes in Contract Negotiating and Drafting; Lessons Learnt and Case Reviews and Sharing; Understanding Implications of Common Contract Terms; Case Studies and Situation Reviews.

6

##### False Trade Description and Cyber Marketing Essentials



Date

Friday evenings in Dec  
[2, 9, 16 & 23 Dec 2022]



Content

Overview of Trade Description Ordinance (Cap. 362); Application of Trade Description in Cyber Business Services; Offences on Trade Description and Marketing: False, Misleading or Incomplete Information & Unfair trade practices; Cyber Trade Descriptions Dos and Don'ts & Vicarious Liabilities; Case Studies and Situation Reviews.

# HSBC Premier

(EXCLUSIVE) ONLINE LEGAL WORKSHOP SERIES

## Commercial Law Essentials for Non-Lawyers



### Special Offers for HSBC Premier

**Original Price: HKD2,500 per workshop**

**Any ONE workshop of 1-6**

**HKD2,250** (10% off)

**Any TWO workshops of the same theme**

(Workshops 1+4 or 2+5 or 3+6)

**HKD2,025**

**All SIX workshops from Oct to Dec 2022**

**HKD1,800** (The best price ~28% off of original price)



### Registration & Contact Details:

**To register the workshop, please**

- (1) complete the registration slip enclosed;
- (2) enclose a cheque / bankdraft / FPS transaction record for the registration fee; and
- (3) send the above items to **Hong Kong Legal Training Institute,**  
Rm 503, Tower Two, Lippo Centre, Admiralty, Hong Kong

**Contact Hong Kong Legal Training Institute:**



Enquiry Hotline: (852) 2869 6322



Enquiry Mailbox: email@hklti.hk



Official Website for Registration: <https://hklti.hk/index.php/en/>



### Promotional Terms & Conditions

1. HSBC Premier (Exclusive) Online Legal Workshop Promotion (the "Promotion") is from 1 August 2022 to 31 December 2022, both dates inclusive (the "Promotional Period").
2. The Promotion are only applicable to HSBC Premier customers & HSBC Jade clients ("HSBC Customers") of The Hongkong and Shanghai Banking Corporation Limited ("HSBC" or the "Bank") in the Hong Kong Special Administrative Region only.
3. The Online Legal Workshop Series ("Workshop Series") is organised by Hong Kong Legal Training Institute ("HKLTi" or the "organiser") which consists of six workshops to be held between 5 October 2022 and 23 December 2022 ("workshop(s)"). HSBC Customers understand and accept that the Bank is not the supplier of such Workshop Series and HSBC Customers should refer to HKLTi for details. The Bank accepts no liability for the quality of services provided by HKLTi.
4. HSBC Customers are eligible to the following discounted prices ("Special Offer(s)") for every successfully registration of workshop(s) with the organiser:
  - For registration of any one workshop of the Workshop Series: HKD2,250 per workshop
  - For registration of two workshops of the Workshop Series in any month: HKD2,025 per workshop
  - For registration of all six workshops of the Workshop Series: HKD1,800 per workshop
5. The Special Offers cannot be exchanged for cash, other products and services or discounts; and are not transferable.
6. HSBC Customers are required to submit a completed Registration Slip to the organiser at least 14 calendar days prior to the start date of the earliest workshop in the registration. Successful registration is subject to confirmation by the organiser(s).
7. Unless otherwise specified, payment must be settled by HSBC cheque or HSBC bankdraft or HSBC account.
8. HSBC has no control over the scope of services provided by the organiser and its respective service providers (if any) to HSBC Customers; and HSBC is not liable for any costs, losses or damages suffered by HSBC Customers for the participation of the workshop(s) and the use of any services of the organiser. HSBC has the absolute discretion to revise and change these promotional terms and conditions at any time without giving HSBC Customers prior notice.
9. HSBC Customers are also subject to the relevant terms and conditions for the Workshop Series as determined by HKLTi. Please contact HKLTi on (852) 2869 6322 for details.
10. In case of any disputes, the decision of the Bank and/or the organiser shall be final and conclusive.
11. These promotional terms and conditions are subject to prevailing regulatory requirements.
12. These promotional terms and conditions shall be construed and governed in accordance with the laws of the Hong Kong Special Administrative Region.



HSBC

Premier

## REGISTRATION SLIP

Please (1) complete and return the registration slip and  
(2) enclose a cheque / bankdraft / FPS transaction record for the registration fee; addressed to  
**Hong Kong Legal Training Institute, Rm 503, Tower Two, Lippo Centre, Admiralty, Hong Kong**  
For enquiries, please contact us at email@hklti.hk or on +852 2869 6322.

Payment Method:	1. <b>A crossed cheque</b> made payable to “ <b>Hong Kong Legal Training Institute Ltd.</b> ” 2. OR <b>FPS ID “169170578”</b> and send the transaction record to <b>email@hklti.hk</b>
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I, (Name & Title) Mr. / Ms. would like to enroll for the ONLINE LEGAL WORKSHOP SERIES “Commercial Law Essentials for Non-Lawyers” :-

***\*Please tick/circle as applicable in relation to the registration fee\****

<input type="checkbox"/> <b>All SIX (6) Workshops</b>	Registration fee: <input type="checkbox"/> <b>HKD12,000</b> / <input type="checkbox"/> <b>HKD10,800 (HSBC special offers)*</b>
<input type="checkbox"/> <b>Any TWO (2) Workshops 1+4 or 2+5 or 3+6 of same theme</b>	Registration fee: <input type="checkbox"/> <b>HKD4,500</b> / <input type="checkbox"/> <b>HKD4,050 (HSBC special offers)*</b> <input type="checkbox"/> 1+4 <input type="checkbox"/> 2+5 <input type="checkbox"/> 3+6
<input type="checkbox"/> <b>Any ONE (1) Workshops of 1-6</b>	Registration fee: <input type="checkbox"/> <b>HKD2,500</b> / <input type="checkbox"/> <b>HKD2,250 (HSBC special offers)*</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6
<input type="checkbox"/> <b>[For HSBC Staff] Any ONE (1) Workshop of 1-6</b>	Registration fee: <b>HKD1,800</b> or input Promo code: _____ for <b>limited free seats</b> <sup>^</sup> (HSBC Staff ID: _____) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6

\* Special price exclusive for HSBC Premier customer / HSBC Prime Club Member or HKLTI Member.

<sup>^</sup> Limited free seats are on first-come, first-served basis. Each HSBC Staff can enjoy one free seat in this promotion.  
Promotional Terms Conditions apply and HSBC reserves the rights of the final decision.

***\*All fields are required.***

\*Name: Mr./Ms

\*Company: \_\_\_\_\_ \*Position: \_\_\_\_\_ \*Business / Industry: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*Tel: (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_ (Mobile) \_\_\_\_\_

\*Email: \_\_\_\_\_ \*First Training with HKLTI? ☐ Yes ☐ No

\*Where did you hear about this course?

☐ HSBC Promotion ☐ HKLTI Website ☐ Facebook ☐ LinkedIn ☐ Instagram  
☐ In-house Training Department ☐ Marketing eDM ☐ Referral ☐ Co-organiser(s) ☐ Others: \_\_\_\_\_

☐ I would like to apply the HKLTI Membership. By applying the HKLTI Membership, I understand, agree and accept to all matters stating at [HKLTI Membership Terms and Conditions](https://www.hklti.hk/index.php/en/membership.html) (https://www.hklti.hk/index.php/en/membership.html).

☐ I **object** to the use of my above email or fax no. by the HKLTI for such direct marketing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### NOTES:

1. Registration is subject to confirmation by the organiser(s).
2. The organiser(s) reserves the rights, when necessary, to cancel or to change the logistics and the delivery, including the visiting lecturer(s), content, date, time and venue, for the event.
3. In order to protect the confidentiality of HKLTI visiting lecture(s) and contents, participants are prohibited from taking photographs or making video and audio recordings during the delivery of HKLTI seminar(s) / webinar(s) / hybinar(s) / workshop(s) / online training / training.