

Seminar on
Fundamental Law for Office Administrators

(Jointly organised with HKQAA)

Successfully Held on 18 July 2017

With the increasing legal challenges in today's office environment, ignorance of the law is no longer excuse for office administrators. This seminar offers participants who are involve in office administration an introductory yet intensive legal training of the various aspects of law affecting office operations. The aim is to equip them with upgraded knowledge and competence in tackling real-life situations with legal implications and avoiding pitfalls that may flow from the day-to-day administration of companies. Those who attend this course will be able to acquire a greater understanding of the legal knowledge required to safeguard stakeholders' rights in the office environment.

The Seminar on "Fundamental Law for Office Administrators" was successfully held on 18 July 2017. The visiting lecturer was Ms. Karen Wong, Barrister-at-law.