

Seminar on **20 November 2015, Friday**

CPD 1116/2015

### Legal Aspects of Tendering

*Essential Guiding Principles for Officials, Professionals and Executives in Procurement*

Co-organized with HKIE for CPD

During tendering, there is in existence a 'process' contract regulating rights and obligations of all involved. However, the law and process of tendering are **getting more and more sophisticated**. Thus, the guiding principles have to be properly understood for managing commercial risks and keeping contracts out of troubles. This seminar is tailored for non-lawyers, such as government officials, business owners, directors, chief executives, managers and professionals, and provides a comprehensive yet practical roadmap to the legal principles regulating the tendering process for enabling the direct application to their daily work situations. By reviewing recent insightful cases, the legal principles and their implications in practice upon the effective management of the tendering process are examined and shared. Further, it goes on to outline the key challenges and areas that those involved need to be specifically alerted to.



- Principles and processes of public procurement
- Inviting to tender and tendering
- Formation and content of 'process' contract
- Acceptance of tenders: letter of intent; 'subject to contract'; qualified tenders
- Withdrawal of tenders: stated period of validity; termination of offer
- Tender queries dos and don'ts
- Mistakes in tenders
- Disqualifying tenders
- Judicial review and legal challenges of public procurement
- Situation discussion / case study exercises

Speaker(s): **Harrison Cheung**  
*Barrister-at-Law & Chartered Engineer*  
**Duncan Ho**  
*Barrister-at-Law*

Venue: HKMA Venue,  
Central,  
Hong Kong

Time: 0930 – 1700

Fee: HKD 1,500

Medium: Cantonese  
*(Supplemented with English)*

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Please complete and return the standard reply form together with a ***crossed cheque*** made payable to  
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