

CPD Course Jointly Organized by the HKIE and IfE

**Contract Law Essentials for Non-Lawyers (CPD1227/2015)
11 December 2015 (Friday)**

Legal knowledge is vitally important to enable contract administrators to discharge their duties and functions properly and keep contracts out of trouble. This seminar uses insightful cases to provide a comprehensive guide to key legal principles that professionals and managers can apply to daily work situations.

Content:

- Contract Essentials -- elements and ingredients; tenders; letters of intent; letters of engagement; 'battle of forms'; mistakes, misrepresentation and contractual consequences
- Contract Terms -- common express terms; implied terms; drafting and interpreting duties and obligations; discrepancies among contract documents; parol evidence rule
- Contractual Breaches and Remedies -- scope of obligations; standard of performance; remedies for breach; measures of damages; specific performance and injunction; quantum meruit
- Contract Termination -- common law repudiation; contractual repudiation; forfeiture clauses; repudiation by non-performance; alternative dispute resolution

TIME : 9:30am - 5:00pm
FEE : HK\$1,500
LANGUAGE : Cantonese supplemented with English
SPEAKERS : Gary Soo, Barrister-at-Law & Chartered Engineer
Hughes Tang, Barrister-at-Law

Course Registration Form

To register, please complete this form and fax it to **2765-6323**. Please send a crossed cheque (made payable to "The Hong Kong Polytechnic University") to Room QR702, Shirley Chan Building, The Hong Kong Polytechnic University, Hung Hom, Kowloon.

Name (Mr / Ms / Miss) _____ (English) _____ (Chinese)

Company : _____ Organization & membership no.: _____

Address : _____

Position : _____ Business Nature: _____

Tel : _____ Fax: _____

E-Mail : _____

Please tick the box if you wish to receive course information from IfE.

Inquiries: 3400-2773

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Supporting Organization: