

LEGAL ESSENTIALS OF TENDERING

Co-organised with Hong Kong Legal Training Institute
 Speaker: Practising Barrister

During tendering, there is in existence a 'process' contract which regulates the rights and obligations of all involved. However, the law and process of tendering are getting increasingly sophisticated. Thus, the guiding principles need to be properly understood for **managing commercial risks and keeping contracts out of trouble**.

TAILORED FOR

Non-lawyers e.g., government officials, business owners, directors, chief executives, managers, and professionals

OBJECTIVES

- To provide a **comprehensive and practical roadmap** to the legal principles regulating the tendering process for enabling the direct application to their daily work situations.
- To examine and share the **legal principles and their implications in practice** upon the effective management of the tendering process by **reviewing insightful recent cases**
- To outline the **key challenges and areas that those involved need to stay alert to**



KEY TAKEAWAYS

Principles and processes of public procurement

Invitation to tender and tendering

Formation and content of 'process' contract

Acceptance of tenders: letter of intent; 'subject to contract'; qualified tenders

Withdrawal of tenders: stated period of validity; termination of offer

Tender queries dos and don'ts

Mistakes in tenders


Disqualification of tenders


Judicial review and legal challenges of public procurement

Situation discussion / case study exercises

 **16 May 2022 (Monday)**

 **Cantonese**
(with English Materials)

 **09:30 – 17:00**

 Login details will be sent on 13 May 2022

 **Member: HK\$ 2,200**
Non Member: HK\$ 3,000

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ENROLMENT FORM

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Legal Essentials of Tendering (Webcast)

CPD: 6.5 hours

Date: 16 May 2022 (Mon)

Time: 09:30 – 17:00

Participant

Fee: **Member HK\$2,200** Non-Member HK\$3,000
 HKIHRM e-voucher* (HK\$100)

Requirement: Participants must be equipped with a microphone and a webcam

Company: _____ Membership No (if any): _____

Name: Mr/Ms _____ Job Title: _____

Email: _____ Contact No: _____

* Only one HKIHRM e-voucher is accepted on each enrolment.

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- **Credit Card:** Please complete the authorisation form below:

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Card Number:		Amount (HK\$):	
Name of Card Holder:		Signature:	

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